

STUDENT GUIDE TO ACCESSING YOUR SCHOOL EMAIL ACCOUNT FROM HOME

1. Go to the school website

<https://www.maplewell.leics.sch.uk/>

2. Scroll down to the bottom and click on Student Links

3. Click on the icon



4. Sign in with your school email address

-----@maplewell.leics.sch.uk

5. Enter your password

Please make sure you know your email address and password as we will not be able to tell you over the phone or send it to an alternative email

For any queries please contact Heidi Whitsey the exams officer

h.whitsey@maplewell.leics.sch.uk

For any email account related issues please contact the IT team

itsupport@maplewell.leics.sch.uk